

# Equality Impact Assessment Toolkit (January 2021)

## **Section 1: Your details**

**EIA Lead Officer:** Jean Stephens, Assistant Director, Adults Social Care

**Email address:** jeanstephens@wirral.gov.uk

**Head of Section:** Graham Hodgkinson, Director of Care and Health

**Chief Officer:** TBC

**Directorate:** Adults Social Care

**Date:** 18/05/2023

## **Section 2: What Council proposal is being assessed?**

All Age Disability Service Review findings and recommendations following scoping, initiation, planning and engagement.

This is a developing proposal, and this assessment may be reviewed and amended to ensure continuing compliance with the Public Sector Equality Duty (PSED)

## **Section 2a: Will this EIA be submitted to a Committee meeting?**

**Yes /No**

**If 'yes' please state which meeting and what date**

Adult Social Care and Public Health Committee: 13 June 2023

**Hyperlink to where your EIA is/will be published on the Council's website**

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals. We encourage services to consider the impact on those who serve and who have served in the armed forces and their families, in accordance with the Armed Forces Covenant

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
People with a Disability	Potential positive impact: The programme looks to improve information, advice, and guidance for those with a disability transitioning from Children's to Adult's services. It is envisaged that this will improve outcomes for individuals, ensuring focus on their aspirations and life goals, and increase their independence as they move into adulthood.	N/A	Jean Stephens	12 months	Resources will be realigned to support the deliverables, as outlined in report Section 6.1
Young people, aged 14-18	Potential positive impact: The programme looks to improve information, advice, and guidance for those with a disability transitioning from Children's to Adult's services. This will improve outcomes for individuals, ensuring focus on their aspirations and life goals, and increase their	N/A	Jean Stephens	12 months	Resources will be realigned to support the deliverables, as outlined in report

	independence as they move into adulthood.				Section 6.1
All	We recognise that some people may need information in different languages and formats	We will provide information in different languages and formats upon request and within a reasonable timeframe.	Jean Stephens	Ongoing	Through Procurement service which has a contract

**Section 4a: Where and how will the above actions be monitored?**

A set of governance arrangements have been developed for the programme, with the workstreams under responsibility of, Jean Stephens, Assistant Director, All-Age Independence and Provider Services and via the All-Age Disability Partnership Board who meet quarterly.

**Section 4b: If you think there is no negative impact, what is your reasoning behind this?**

Through engagement with those with lived experience, as well as research and discovery, improvements to the information, advice and guidance for those transitioning to adulthood were identified. These proposals aim to address these areas of improvement to ensure an effective transitions service that improves independence and outcomes.

**Section 5: What research / data / information have you used in support of this process?**

Phase 1 of this project, between January and March 2023, was dedicated to research and discovery. This phase involved gaining an understanding of the current position, a best practice review to benchmark and learn from other areas, and engagement sessions with practitioners and people with lived experience. The following engagement sessions were held:

Session with the All-Age Disability Partnership Board

Workshop with Practitioners from Wirral's Disability Services

Workshop with Adults with Disabilities

21 individual 1:1 meetings with key stakeholders involved in the planning and delivery of disability services across Wirral

Session with the SEND Parent Carer Forum

Presentation/conversations at the SEND Parent Carer Conference

More information on the engagements can be found in Appendix 1 of the report.

**Section 6: Are you intending to carry out any consultation with regard to this Council proposal?**

**No** – (please delete as appropriate)

**If 'yes' please continue to section 7.**

**If 'no' please state your reason(s) why:**

The activities associated with this review will not require consultation, however there is a commitment to coproduce the work with people with lived experience.

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7: How will consultation take place and by when?**

Before you complete your consultation, please email your preliminary EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing.

**Section 8: Have you remembered to:**

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**